Pakistan Civil Aviation Authority

Operational SOPs for International Inbound Passenger Flights

The aircraft operations shall be subject to full compliance of Pakistan Civil Aviation Authority (PCAA) instructions regarding aircraft disinfection, passenger and crew protection measures. All Airlines are to ensure that all SOPs implemented by the PCAA are followed in letter & spirit by all passengers and crew members. Non-compliance shall result in strict punitive action by PCAA.

In order to ensure safety of passengers and crew (cockpit & cabin) and to minimize the risks associated with COVID-19, following measures are to be taken in case of passenger and chartered aircraft flight operations to Pakistan:

PRE-EMBARKATION:

1. Requirement of COVID-19 RT-PCR test from passengers traveling to Pakistanis subject to the country of original embarkation ***effective from October 05, 2020***. Ministry of National Health Services, Regulation and Coordination (M/o NHSR&C) has categorized countries into two categories: A and B, based on COVID-19 risk assessment which will be reviewed fortnightly. Asymptomatic travellers from **Category A countries** do not require RT-PCR test before commencement of travel; whereas, travellers from **Category B countries** shall require to provide proof of negative RT-PCR test conducted ***not more than 96 hours*** from the commencement of original travel, failing which the operator / airline shall not issue the boarding pass. Airlines shall be responsible to ensure compliance.

2. It shall be mandatory for all passengers traveling to Pakistan to download and install PASS TRACK app from the Google Play Store / Apple Store and enter their personal details as required. From ***5th October, 2020*** onwards, the airlines shall ensure that the passengers have uploaded their information on the app or have a printed copy of uploaded information generated by the app prior to issuance of boarding passes at point of original embarkation. Those passengers who do not have android / Apple phones shall enter their data on the web portal (https://passtrack.nitb.gov.pk/login).Passengers who prefer to upload their data on the web portal shall be required to provide paper print of the same prior to obtaining boarding pass at the airport of original embarkation. Passengers shall be required to capture the image of their RT-PCR test (if done) and upload it on the app or web portal. Following passengers, however, shall be exempted from this requirement:

    a. Passengers less than 12 years.
    b. Disabled passengers.
    c. High level international delegations.

3. All passengers and crew members traveling to Pakistan shall also be required to fill the Health Declaration Forms prior to boarding the aircraft which shall be disseminated by airlines (Form attached as **Annex-A**)

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4. The aircrafts traveling to Pakistan shall be disinfected in accordance with the procedures prescribed by PCAA before passenger boarding. The disinfection is to be logged in aircraft documents. The Captain of the aircraft shall satisfy himself regarding full compliance of PCAA instructions on disinfection.

5. An inventory of essential Personal Protection Equipment (PPE), comprising protection suits, gloves, face masks, goggles, and N-95 masks, etc. shall be maintained in each aircraft.

6. The airline through its station manager / or the GHA where applicable, shall be responsible for providing the passenger manifest to the destination airport in Pakistan, before take-off of the flight. The Airport Manager at the destination airport shall transfer this passenger manifest to the health desk at the airport manned by Central Health Establishments (CHE) Directorate, M/o NHSR&C.

DURING FLIGHT:

7. Passengers are to comply with the following instructions during air travel to Pakistan. These are in addition to any other instructions which are otherwise mandated for safe air travel, or as issued by the Cabin Crew from time to time during the flight:
    a. All passengers are required to wear face masks throughout the duration of flights except during meal timings. The masks shall be provided by the airline at check in counter of the airport if the passengers do not have their own.
    b. Passengers are to occupy only the seats allocated to them and not change the seats in any case. They are also not allowed to congregate in the aircraft during the course of air travel.
    c. Any passenger having symptoms or feelings of COVID-19, including but not limited to shortness of breath, coughing and high fever must immediately inform the cabin crew.

8. All cockpit and cabin crew will wear face masks throughout the duration of flight without compromising on safety.

9. Cabin crew will provide hand sanitizer after every hour during the flight to each passenger except during the food / beverage service.

10. Food and beverages will be served on flights with proper packaging and precautions.

11. One Aft row in each aircraft shall be kept vacant for the passengers and crew displaying symptoms of illness.

12. The passengers and crew members displaying symptoms of illness will be isolated towards aft of the aircraft and kept there till the termination of flight. Such passengers shall remain at this seat in the aircraft till such time the health crew is called in by the cabin crew for medical evacuation.

13. Cabin Crew will spray disinfectant in the lavatory after every 60 minutes of flight.

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14. The cabin crew shall use alcohol-based disinfection wipes to clean and disinfect their hands. After touching or disposing wastes, hands should be cleaned with hand sanitizer or soap.

15. Upon contacting ill passengers (having symptoms of COVID-19), cabin attendants must ensure use of N-95 masks, gloves and protective goggles.

16. The completely filled in Health Declaration Form will be checked at the entrance to the boarding bridge at the airport by the PCAA / ASF Officials.

POST-DISEMBARKATION:

17. Disembarkation will be done row wise in an orderly manner from front to back ensuring social distance.

18. All travellers should be in queue with a distance of 02 meters and will undergo thermal scanning.

19. The health staff will evaluate the results of scanning:

    a. Travellers detected with fever shall be marked. Supervisor will be informed immediately and shall be taken to Health Counter.

    b. Travellers with no fever shall go through process as such after providing test results if coming from **category B** country.

20. Protocol for symptomatic travellers:

    - Such passengers will be required to have a COVID 19 RT-PCR test conducted and its result essentially submitted to the designated authorities within 48 hours of their arrival.
    - Contact details of such suspected cases will be acquired by airport authorities, and information about test report submission process will be provided to such suspected cases before they leave the airport.
    - Such suspected cases are not required to be retained / quarantined by the authorities at the time of disembarkation, and can proceed to their destination.
    - In case of a positive RT-PCR result, such cases would be required to self-isolate as per the guidelines for positive cases and isolation procedures.
    - The contacts of positive case need to self-quarantine in accordance to the guidelines for self-quarantine.

21. In case of any raised temperature or any other symptoms, the decision regarding quarantine requirement for any crew shall be made by health professionals at the airports.

22. Passengers with filled Health Declaration Form /data uploaded on Pass Track App and negative health screening will be allowed to proceed to immigration counters.

23. No meet and greet shall be allowed at the airport. Drivers shall stay inside the vehicle in the parking lot.

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Annexure-A

Pakistan Civil Aviation Authority

SECONDARY EXIT SCREENING FORM FOR SUSPECTED TRAVELLERS TO INTERNATIONAL FLIGHTS AT AIRPORTS

PLEASE FILL IN COMPLETE FORM, FALSE INFORMATION OF INTENT WILL BE FOLLOWED WITH LEGAL CONSEQUENCES

Name_____ Sex: ☐ Male ☐ Female

Date of Birth_____ Nationality/Region_____

Passport No._____ Destination_____

Flight No._____ Seat No._____

1. Destination Country_____ 2. Flight No._____

3.Please describe the countries and cities (towns) where you stayed within the last 14 days?_____

4. Have you had contact with COVID-19 patients / person with Dry Cough, Temperature and/Difficulty in breathing within the last 14 days?_Yes / No_____

5. If you have the symptoms and diseases, please mark with "√" in the corresponding ☐

☐Fever ☐Cough ☐ Sore throat ☐ Headache ☐ Fatigue

☐Diarrhea ☐Vomiting ☐ Runny nose ☐Breath Difficulty

☐Other Symptoms_____

I declare that all the information given in this form is true and correct.

Signature of passenger_____ Date:_____

GENERAL PHYSICAL EXAMINATION BY MEDICAL OFFICER

SYSTEMIC EXAMINATION BY MEDICAL OFFICER

FIT TO TRAEL	UNFIT TO TRAVEL

Health Authority

(Signature and Seal)

Dated: _____

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CATEGORY A

INTERNATIONAL TRAVELLERS FROM FOLLOWING COUNTRIES DO NOT REQUIRE COVID-19 RT-PCR TEST BEFORE ENTRY INTO PAKISTAN

Sr. No	Countries	Sr. No.	Countries
01	Australia	20	Malaysia
02	Belarus	21	Myanmar
03	Bulgaria	22	New Zealand
04	Canada	23	Norway
05	China	24	Poland
06	Cuba	25	Rwanda
07	El Salvador	26	South Korea
08	Estonia	27	Saudi Arabia
09	Fiji	28	Senegal
10	Finland	29	Serbia
11	Germany	30	Singapore
12	Greece	31	Slovakia
13	Italy	32	Sri Lanka
14	Japan	33	Sweden
15	Kazakhstan	34	Thailand
16	Kenya	35	Togo
17	Latvia	36	Turkey
18	Lithuania	37	Uganda
19	Malawi	38	Urugay

CATEGORY B

INTERNATIONAL TRAVELLERS FROM COUNTRIES NOT SPECIFIED IN CATEGORY-A, REQUIRE COVID-19 RT-PCR TEST BEFORE COMMENCEMENT OF TRAVEL TO PAKISTAN (MAX 96 HOURS OLD)

CATEGORY B

ALL COUNTRIES NOT SPECIFIED IN CATEGORY A, FALLS IN CATEGORY B

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